

Doc-It Document Management System for Accountants Adds In dtSearch

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Doc-It Document Management System (Doc-It DM) is a complete digital document management solution for public accounting practices from 5 to 500 users. Doc-It DM includes software, training and implementation methodology developed by accountants for accountants.



Doc-It DM enables firms to become more responsive and profitable by centralizing all document streams into a secure and searchable library of non-editable PDF files and originals. An extremely user-friendly system, Doc-It DM provides all the functionality of a top-notch document management system. Features include document viewing, annotation, version control, and long-term archiving of documents.

Doc-It DM runs on existing Windows servers. The application uses PDF technology to scan and import paper documents. It also manages files originating in popular software applications for accountants such as Word, Excel, Outlook, CaseWare and ProSystem fx. In fact, Doc-It DM will store any “printable” document, no matter the type, in a client-specific folder in a Doc-It Archive.

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Doc-It DM's security features prevent the accidental moving or deletion of files. The application supports variable security settings. It also provides a complete log of document activity for auditing purposes. Doc-It DM is even works with remote-access applications, such as Terminal Services and Citrix.

For searching within the Doc-It DM PDF-based document repository, Doc-It chose the dtSearch Text Retrieval Engine. “We found that dtSearch did the best job in indexing and searching PDF files which is critical to our solution. With Version 7 of dtSearch it is now possible to have a single document repository of over a terabyte. We also like the flexible licensing policy which reduces our administration tasks.”

For more information on Doc-It DM, please call 1-888-MY-DOC-

IT (1-888-693-6248), or (905) 547-1100. You can also email Doc-It at info@doc-it.net, or visit Doc-It online at www.doc-it.net.

Please visit dtSearch's Canadian reseller RCC Consulting at www.rcc-cga.com.